

# Camp Kaleidoscope



## 2022 EMPLOYMENT APPLICATION

Staff must be available for full camp season and orientation dates unless otherwise agreed upon. Be sure to include your DATES AVAILABLE below. JCC Greater Boston requires that new employees be fully vaccinated for COVID-19 at time of hire. The JCC will consider medical or religious requests for exemption that do not pose undue hardship or a direct threat to health or safety. Please contact Human Resources for additional information.

**Camp Season:** June 27– August 19

**Staff Hours:** 8:30am-4:15pm unless otherwise arranged.

**Orientation Days:** Prior to camp as scheduled, including in-person Friday, June 24 and Sunday, June 26

## I. GENERAL INFORMATION

Name: \_\_\_\_\_ Position applied for: \_\_\_\_\_ Date: \_\_\_\_\_

Present address:

\_\_\_\_\_

Street	City	State	Zip Code
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Permanent Address (if different):

\_\_\_\_\_

Street	City	State	Zip Code
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Best phone number: \_\_\_\_\_ Other phones (specify home, cell, etc.): \_\_\_\_\_

Gender Identity/Preferred Pronouns: \_\_\_\_\_ Email: \_\_\_\_\_

Year in school next fall: \_\_\_\_\_ Date of Birth (if under 18): \_\_\_\_\_

Present occupation (if not in school): \_\_\_\_\_ Dates available: \_\_\_\_\_

How did you hear about this position?

Previous addresses within the last five years, if different:

(1) Are you currently authorized to work in the U.S.?  Yes  No

(2) Do you now or will you in the future require sponsorship for a work visa?  Yes  No

Note: All applicants hired by the JCC Greater Boston will be required to present documentation prior to starting work that verifies identity and authorization to work in the United States in accordance with the Immigration Reform and Control Act of 1986 and Form I-9, Department of Homeland Security.

If you have a relative(s) who currently works for JCC Greater Boston please indicate name, position, and location.

If you have ever worked for JCC Greater Boston please answer the following:

\_\_\_\_\_ Dates? \_\_\_\_\_

Department/Branch	Location	Position	Start Date	End Date
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If you are currently or have ever applied for a position with JCC Greater Boston, including Camp Grossman, please answer the following:

Where? \_\_\_\_\_ Dates? \_\_\_\_\_

## II. EDUCATION

	School, City or Town	Year in School Next Fall	Did You Graduate?
High School Location			<input type="checkbox"/> Yes
			<input type="checkbox"/> No
College Location			<input type="checkbox"/> Yes
			<input type="checkbox"/> No
Other: licenses, certificates, etc. (specify)			<input type="checkbox"/> Yes
			<input type="checkbox"/> No

## III. WORK EXPERIENCE

Please record all work experience, including volunteer jobs and jobs held while attending school and/or military duty. Please provide all relevant information requested. You may also attach a résumé. LIST MOST RECENT JOB FIRST.

1. Employer	Date Employed From
Address	Supervisor
Job Title	Telephone and Email
Major Responsibilities or Duties	
	Reason for Leaving
2. Employer	Date Employed From
Address	Supervisor
Job Title	Telephone and Email
Major Responsibilities or Duties	
	Reason for Leaving
3. Employer	Date Employed From
Address	Supervisor
Job Title	Telephone and Email
Major Responsibilities or Duties	
	Reason for Leaving

List groups or organizations to which you currently belong or previously belonged. Also list leadership positions held.

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List hobbies and interests:

May we contact your present employer at this time?  Yes  No

Was your employment ever terminated involuntarily or were you ever asked to resign?  Yes  No

If yes, please explain: \_\_\_\_\_

If in any of the positions or schools your last name was different from the one you are now using, please indicate name(s), date(s).

#### IV. SKILLS

Review activities listed below and rate as follows: (1) can organize and teach as an expert (2) can assume some leadership responsibility (3) can assist in teaching

<b>VISUAL ARTS</b>	<b>MUSIC</b>	<b>DANCE AND FITNESS</b>
<input type="checkbox"/> Drawing and Painting	<input type="checkbox"/> Jewish Song Leading	<input type="checkbox"/> Hip Hop
<input type="checkbox"/> Ceramics	<input type="checkbox"/> Singing	<input type="checkbox"/> Modern/Jazz
<input type="checkbox"/> Jewelry Making	<input type="checkbox"/> A Cappella	<input type="checkbox"/> Zumba
<input type="checkbox"/> Filmmaking	<input type="checkbox"/> Instruments (please list)	<input type="checkbox"/> Ballet
<input type="checkbox"/> Sculpture		<input type="checkbox"/> Choreography
<input type="checkbox"/> Crafts		<input type="checkbox"/> Yoga
<input type="checkbox"/> Knitting and Sewing	<input type="checkbox"/> Other	<input type="checkbox"/> Martial Arts
<input type="checkbox"/> Digital Photography	<b>SPORTS</b>	<input type="checkbox"/> Other
<b>THEATER</b>	<input type="checkbox"/> Outdoor Games	<b>MISCELLANEOUS</b>
<input type="checkbox"/> Improvisation	<input type="checkbox"/> Tennis	<input type="checkbox"/> Writing
<input type="checkbox"/> Drama Games	<input type="checkbox"/> Acrobatics/Gymnastics	<input type="checkbox"/> Magic
<input type="checkbox"/> Stagecraft/Scene Design	<input type="checkbox"/> Hiking	<input type="checkbox"/> Nature Studies
<input type="checkbox"/> Stage Combat	<input type="checkbox"/> Basketball	<input type="checkbox"/> Circus Arts
<input type="checkbox"/> Costumes	<input type="checkbox"/> Fencing	<input type="checkbox"/> Dungeons & Dragons
<input type="checkbox"/> Lights/Sound	<input type="checkbox"/> Other	<input type="checkbox"/> Other

BOATING (Lifeguard Certified? Give details) Can you handle yourself and others in a canoe?

JEWISH STUDIES (Give details) \_\_\_\_\_

OTHER (Give details) \_\_\_\_\_

FLUENT IN FOREIGN LANGUAGE (Check if yes)  Hebrew  Russian  Other:

Age Preference (rank in order: 1, 2, 3, etc.) Lower and Middle Camp counselors are generally finishing high school or in college. They travel with their groups, assisting campers and specialists. Middle Camp counselors may also teach. Upper Camp counselors generally have had at least one year of college. They are responsible for groups and for teaching several periods a day.

Lower Camp: 5-6 year olds

Upper Camp: 9-10 year olds

CITs: 13-16 year olds

Middle Camp: 7-8 year olds

Upper Camp: 11-12 year olds

#### REFERENCES

Candidates must provide complete contact information for 3 people who can serve as references. They may be employers, teachers, advisors, etc., at least 18 years old and not related to the applicant. Letters of reference are also welcome.

Name	Position	Email	Phone
1. _____			
2. _____			
3. _____			

## V. INFORMATION FOR APPLICANTS

JCC Greater Boston is an Equal Employment Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, sexual orientation, physical or mental disability, marital or veteran status, age or other protected status. Religion will not be considered a factor except where it is a bona fide occupational qualification and necessary to fulfill the Organization's mission. It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liabilities.

Before answering the following questions, please carefully read the paragraphs printed below.

An applicant for employment with a sealed record on file with the Commissioner of Probation may answer "no record" with respect to an inquiry herein relative to prior arrests, criminal court appearances or convictions. In addition, any applicant for employment may answer "no record" with respect to any inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of services that did not result in a complaint transferred to the Superior Court for criminal prosecution.

Have you ever been convicted of a felony?  Yes  No

If yes, please explain: \_\_\_\_\_

Have you been convicted of a misdemeanor? (Do not include a prior first-conviction for drunkenness, simple assault, speeding, minor traffic violations, affray or disturbance of the peace, or a conviction for any misdemeanor where the conviction occurred or any prison sentence ended five or more years ago [whichever date is later], unless you have been convicted of another offense within the last five years.)  Yes  No

If yes, please explain: \_\_\_\_\_

We may conduct an investigation regarding your character, employment, education, credit and criminal history prior to extending an offer of employment and at any time during your employment. Should we deny or terminate your employment wholly or in part on the basis of information contained in a consumer report supplied to us by a consumer reporting agency, we will supply to you the name and address of that agency.

## VI. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that this application is current for 60 days. If I still wish to be considered at the end of this period, I must fill out a new application.

I understand that if I am hired by JCC Greater Boston I will be employed on an at-will basis, which means that I will be free to resign at any time, and that JCC Greater Boston reserves the right to terminate the employment at any time, with or without cause, regardless of the date of payment of my wages and salary. I understand that if I am hired, I will be required to abide by the rules and regulations of JCC Greater Boston.

The information I have supplied in this application or as a part of the application process is true and complete. I understand that any false statement or significant omission by me in the application or application process may be cause for dismissal if discovered at a later date.

I hereby authorize JCC Greater Boston to investigate the information I have furnished on this application, and I understand that employment is subject to acceptable educational references, employment references, and other references, as applicable.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_