

## EMPLOYMENT APPLICATION

Camp Season: Mid-June thru Mid-August

### I. GENERAL INFORMATION

Name \_\_\_\_\_ Position applying for \_\_\_\_\_

Present Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_  
Street City State Zip

Permanent Address \_\_\_\_\_ Email \_\_\_\_\_  
Street City State Zip

Previous Addresses within the past 5 years, if different

\_\_\_\_\_  
Street City State Zip

Birth Date \_\_\_\_\_ Age \_\_\_\_\_ Gender \_\_\_\_\_ Marital Status \_\_\_\_\_ SS# \_\_\_\_\_  
(if under 18) (if under 18)

Minimum salary expected \_\_\_\_\_ Available from \_\_\_\_\_ to \_\_\_\_\_ Cell # \_\_\_\_\_

Present occupation (if not presently in school) \_\_\_\_\_ Since \_\_\_\_\_

How did you hear about this position? Be specific. \_\_\_\_\_

### II. EDUCATION

	Name and Address of School	Course of Study	Dates Attended	Did You Graduate?	Degree (Specify)
High School	_____	_____	_____	<input type="checkbox"/> Yes	_____
	_____			<input type="checkbox"/> No	
College	_____	_____	_____	<input type="checkbox"/> Yes	_____
	_____			<input type="checkbox"/> No	
Other: licenses, certificates, etc. (specify)	_____	_____	_____	<input type="checkbox"/> Yes	_____
	_____			<input type="checkbox"/> No	

Jewish Education

\_\_\_\_\_  
 \_\_\_\_\_

- (1) Are you currently authorized to work in the U.S.?  Yes  No  
 (2) Do you now or will you in the future require sponsorship for a work visa?  Yes  No

All applicants hired by the JCC Greater Boston will be required to present documentation prior to starting work that verifies identity and authorization to work in the United States in accordance with the Immigration Reform and Control Act of 1986 and Form I-9, Department of Homeland Security.

### III. WORK EXPERIENCE

Please record all work experience, including jobs held while attending school and/or military duty. You may include any work performed on a volunteer basis. Please provide all relevant information requested in this section, even if you are attaching a résumé as part of this application. LIST MOST RECENT JOB FIRST. Make particular note of experience in camping, teaching, or group leadership.

1. Employer	Date Employed From     /     to     /
Address	Telephone Number (     )
Job Title	Supervisor
Major Responsibilities or Duties	Salary
	Reason for Leaving
2. Employer	Date Employed From     /     to     /
Address	Telephone Number (     )
Job Title	Supervisor
Major Responsibilities or Duties	Salary
	Reason for Leaving
3. Employer	Date Employed From     /     to     /
Address	Telephone Number (     )
Job Title	Supervisor
Major Responsibilities or Duties	Salary
	Reason for Leaving

List groups or organizations to which you currently belong or previously belonged. Also list leadership positions held.

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List hobbies and interests

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May we contact your present employer at this time?     Yes     No

Was your employment ever terminated involuntarily or were you ever asked to resign?     Yes     No

If yes, please explain \_\_\_\_\_

If your last name was different from the one you are now using in any of your positions or schools, please indicate name(s), date(s)

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Have you ever been arrested, charged, or convicted of sexual abuse of a minor or of child molestation? \_\_\_\_\_

Explain \_\_\_\_\_

If you have a relative(s) who currently works for JCC Greater Boston please indicate name, position, and location.

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# Camp Grossman



If you have ever worked for JCC Greater Boston please answer the following:

\_\_\_\_\_ Dates? \_\_\_\_\_

Department/Branch	Location	Position	Start Date	End Date
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If you have ever applied for a position with JCC Greater Boston, please answer the following:

Where? \_\_\_\_\_ Dates? \_\_\_\_\_

## IV. SKILLS

Review activities listed below and rate as follows: (1) can organize and teach as an expert (2) can assume some leadership responsibility (3) can assist in teaching (4) unfamiliar

<b>ARTS &amp; CRAFTS</b>	<b>JEWISH PROGRAMMING</b>	<b>SPORTS</b>
<input type="checkbox"/> Art	<input type="checkbox"/> Culture	<input type="checkbox"/> Archery
<input type="checkbox"/> Ceramics	<input type="checkbox"/> Customs and Ceremonies	<input type="checkbox"/> Basketball
<input type="checkbox"/> Jewelry Making	<input type="checkbox"/> Songs	<input type="checkbox"/> Batting Cage
<input type="checkbox"/> Knitting		<input type="checkbox"/> Fencing
<input type="checkbox"/> Sewing	<b>MEDIA</b>	<input type="checkbox"/> Fitness
	<input type="checkbox"/> Digital Photography	<input type="checkbox"/> Football
<input type="checkbox"/> COOKING	<input type="checkbox"/> Video Games	<input type="checkbox"/> Gymnastics
	<input type="checkbox"/> Video Production	<input type="checkbox"/> Martial Arts/Kickboxing
		<input type="checkbox"/> Newcomb
<b>DANCE</b>	<b>MUSIC</b>	<input type="checkbox"/> Soccer
<input type="checkbox"/> Israeli	<input type="checkbox"/> Song Leading with guitar	<input type="checkbox"/> Softball
<input type="checkbox"/> Modern: Jazz, Hip Hop, etc.	<input type="checkbox"/> Teach Guitar/Song Leading	<input type="checkbox"/> Street Hockey
	<input type="checkbox"/> Instruments (please list)	<input type="checkbox"/> Volleyball
<input type="checkbox"/> DRAMA		<input type="checkbox"/> Wrestling
		<input type="checkbox"/> Yoga/Pilates
<b>FOREIGN LANGUAGE</b>	<b>OUTDOOR/ADVENTURE</b>	
<input type="checkbox"/> Hebrew	<input type="checkbox"/> Climbing Wall/Tower	<b>WATERFRONT</b>
<input type="checkbox"/> Russian	<input type="checkbox"/> Hiking	<input type="checkbox"/> Boating
<input type="checkbox"/> Other (please list)	<input type="checkbox"/> Mountain Biking	<input type="checkbox"/> Fishing
	<input type="checkbox"/> Nature	<input type="checkbox"/> Swimming
	<input type="checkbox"/> Ropes/Adventure Course	
<b>GAMES</b>		<b>CURRENT CERTIFICATIONS</b>
<input type="checkbox"/> Board Games	<b>SCIENCE</b>	<input type="checkbox"/> CPR Training certificate
<input type="checkbox"/> Mah Jongg	<input type="checkbox"/> Electronics	<input type="checkbox"/> EMT certificate
	<input type="checkbox"/> General Science	<input type="checkbox"/> Lifeguard certificate
<input type="checkbox"/> GOLF CART	<input type="checkbox"/> Robotics	<input type="checkbox"/> Red Cross W.S.I. certificate

Age Preference (rank in order - 1,2,3, etc. - 1= most desired)

<input type="checkbox"/> 5-6 year olds	<input type="checkbox"/> 11-12 year olds
<input type="checkbox"/> 7-8 year olds	<input type="checkbox"/> 13-15 year olds
<input type="checkbox"/> 9-10 year olds	

## REFERENCES

List three references (employers, supervisors and school administrators) who could comment on your abilities and experience in working with children:

Name	Address	Daytime Phone Number
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

## V. INFORMATION FOR APPLICANTS

JCC Greater Boston is an Equal Employment Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, sexual orientation, physical or mental disability, marital or veteran status, age or other protected status. Religion will not be considered a factor except where it is a bona fide occupational qualification and necessary to fulfill the Organization's mission.

It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liabilities.

Before answering the following questions, please read carefully the paragraphs printed below.

An applicant for employment with a sealed record on file with the Commissioner of Probation may answer "no record" with respect to an inquiry herein relative to prior arrests, criminal court appearances or convictions. In addition, any applicant for employment may answer "no record" with respect to any inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of services that did not result in a complaint transferred to the Superior Court for criminal prosecution.

Have you ever been convicted of a felony?  Yes  No

If yes, please explain \_\_\_\_\_

Have you been convicted of a misdemeanor? (Do not include a prior first-conviction for drunkenness, simple assault, speeding, minor traffic violations, affray or disturbance of the peace, or a conviction for any misdemeanor where the conviction occurred or any prison sentence ended five or more years ago [whichever date is later], unless you have been convicted of another offense within the last five years.)  Yes  No

If yes, please explain \_\_\_\_\_

We may conduct an investigation regarding your character, employment, education, credit and criminal history prior to extending an offer of employment and at any time during your employment. Should we deny or terminate your employment wholly or in part on the basis of information contained in a consumer report supplied to us by a consumer reporting agency, we will supply to you the name and address of that agency.

## VI. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that this application is current for 60 days. If I still wish to be considered at the end of this period, I must fill out a new application.

I understand that if I am hired by JCC Greater Boston I will be employed on an at-will basis, which means that I will be free to resign at any time, and that JCC Greater Boston reserves the right to terminate the employment at any time, with or without cause, regardless of the date of payment of my wages and salary. I understand that if I am hired, I will be required to abide by the rules and regulations of JCC Greater Boston.

The information I have supplied in this application or as a part of the application process is true and complete. I understand that any false statement or significant omission by me in the application or application process may be cause for dismissal if discovered at a later date.

I hereby authorize JCC Greater Boston to investigate the information I have furnished on this application, and I understand that employment is subject to acceptable educational references, employment references, and other references, as applicable.

Date \_\_\_\_\_ Signature \_\_\_\_\_